

DUTIES OF THE OFFICERS

(Must be current WSSA members)

OFFICE OF THE PRESIDENT-ELECT:

(Three-year term consists of President-Elect, President and Past President)

The President-Elect shall be the representative of the President on matters referred to him/her and shall upon request of, or in the absence of the President, preside over meetings of the Annual Conference or Executive Committee.

OFFICE OF THE TREASURER (Two Year Term)

The Treasurer shall receive all funds collected from all sources and shall record all receipts and disbursements. He/she shall make a complete financial report at the Annual Conference and such other reports as may be required by the Executive Committee. The Treasurer shall pay by check, drawn funds, bonds and securities in a bank approved by the Executive Committee. He/she shall be compensated for duties related to the assumption of the office as recommended and approved by the Executive Committee.

OFFICE OF THE ASSOCIATION HISTORIAN (Two year term)

The Historian shall be responsible for compiling and maintaining the historical record of the Association and will have authority to request from the Officers and Committee Chairpersons information necessary for the performance of the office. The Historian shall find storage space for the historical files. This shall be done with the approval of the Executive Committee.

OFFICE OF THE PRESIDENT (Information Only)

The President shall be the Chief Executive of the Association. The duties shall be to see that the provision of the Constitution and Bylaws, the regulations and policies established there under are observed. He/she shall be the presiding officer at the Annual Conference and all other WSSA meetings.

The President shall have the authority to designate the President-Elect to act in place of the President at public gatherings, at the Annual Conference and at Executive Committee meetings. In the event that the President-Elect cannot accept any assignment, the President may appoint another representative.

The President may make appointments to committees of other organizations with approval of the Executive Committee. Appointees may be discharged after filing a report with the Executive Committee or by action of the President.

The President shall be compensated for duties related to the assumption of the office as recommended by the Finance Committee and approved by the Executive Committee.